**District RSVP Form**

**Conference on “Collaborating to Transform the Teaching Profession”**

**Background:**
- **District Name:** ________________________________  
- **State:** ________________________________  
- **NCES (Federal LEA) ID:** ________________________________

**Union or Association Affiliation:**  
- ☐ NEA  
- ☐ AFT  
- ☐ Both NEA & AFT  
- ☐ Other: ___

The pledge below must be signed by your district’s Superintendent, School Board President, and Teachers’ Union or Association Leader.*

**Statement of Intent:**

_We pledge to attend the conference as a team, to prepare and present at the conference our district’s plan for collaboratively transforming the teaching profession, and to work to improve student achievement through our collective bargaining agreement or other jointly developed district policies and related labor-management practices._

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<th><strong>Superintendent (or equivalent):</strong></th>
<th><strong>Teacher’s Union or Association Leader:</strong></th>
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<th><strong>School Board President (or equivalent):</strong></th>
<th><strong>Additional Information:</strong></th>
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<td><strong>Name:</strong> ________________________________</td>
<td>Any other member of your district delegation:*</td>
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* Please note that the U.S. Department of Education is only able to cover the travel and lodging costs of up to three members of a district delegation. If you wish to bring an additional team member, that person’s travel and lodging will be at his or her own expense. The maximum number of individuals on any district delegation is four people.

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*Please return this completed form by fax to (202) 205-0676 “Attention: Collaboration” or scan and e-mail this form to Collaboration2012@ed.gov.*

To be considered, your RSVP must arrive by 5:00 p.m. ET on March 30, 2012.
Preliminary Conference Agenda
Collaborating to Transform the Teaching Profession
Cincinnati, Ohio – May 23-24, 2012

Sponsored by:
U.S. Department of Education in collaboration with the American Federation of Teachers, National Education Association, the Council of Chief State School Officers, the Council of the Great City Schools, the American Association of School Administrators, the National School Boards Association, and the Federal Mediation and Conciliation Service

[Note: Event start and end times subject to change.]

Day One – May 23, 2012

1:00-2:00 p.m. Opening Plenary
Leaders will discuss the past year’s challenges and progress in collaborating to transform the teaching profession in the service of increasing students’ success. They will share an emerging, shared vision that describes what a transformed teaching profession that increases student achievement could look like – and will engage in honest reflection and critical questioning about how to get there.

2:15-5:15 p.m. Transformers’ Dialogue
An exhibit area will be set up “gallery walk” style, and all participating districts and States will host poster sessions on their work. Attendees will use this time to visit one another, network, share, and learn.

5:30-6:00 p.m. End of Day Plenary
A town hall meeting will highlight ideas shared during the Transformers’ Dialogue.

6:30-8:00 p.m. Networking Dinner

Day Two – May 24, 2012

8:00-9:30 a.m. Transformation in Practice – Breakout Session I
A variety of breakout sessions will meet diverse State and district needs:
• Selected district teams will highlight their work and address questions.
• Selected State teams will highlight their work and address questions.
• Workshops led by subject matter experts will address key topics of interest.

9:45-11:15 a.m. Transformation in Practice – Breakout Session II
Session I breakouts will be repeated, allowing participants to attend two.

11:30 a.m.-12:30 p.m. Accelerating Transformation
• State Session:
  State teams will meet with district teams from the State to discuss how the State can help accelerate the wide-scale transformation of the teaching profession.
• Supporter Session:
  Foundations, national organizations, and other supporters will discuss their role in supporting districts’ work to transform the teaching profession.

12:30-2:00 p.m.  Team Reflection and Action Planning (boxed lunch)
  Conference attendees will meet in small groups with their own State or district team members to discuss and reflect on what they learned and what their next steps will be.

2:00-2:30 p.m.  Closing Plenary