Application for Local Affiliation with the National Education Association of the United States

INSTRUCTIONS

A local seeking affiliation with the National Education Association shall file an official application with the office below.

Attn: Applications for Local Affiliation
NEA Executive Office, Governance and Policy,
1201 16th Street, N.W., Washington, DC 20036.

This application form should be completed jointly by the state affiliate and local association. In addition, NEA Bylaw 8-15 requires that copies of the governance documents of the local organization (constitution and/or bylaws) seeking affiliation be included with the application.

Pursuant to NEA Bylaw 8-1, affiliates of the Association shall be chartered by a majority vote of the NEA Executive Committee. Only completed applications will be considered by the Executive Committee. Incomplete applications will be returned.

Please be sure to do the following before submitting the application:

1. The state affiliate should complete and sign Section I
2. Indicate a state staff contact person
3. Complete Sections II and III
4. Review and sign the NEA minimum standards in Section IV
5. Attach governing documents of the local organization (constitution and bylaws)

Notes:
The Association shall charter no more than one (1) local affiliate within the same jurisdictional boundaries, with the exception that local affiliates not competing for the same category of membership may be chartered. Where two (2) or more local affiliates of the same category of membership qualify for affiliation in the same jurisdictional boundaries, the Association shall charter the prospective local affiliate with the greater number of active members. (NEA Bylaw 8-17.a.)

The Association shall not affiliate a local association, including a dual-national local affiliate, unless it meets the minimum standards set forth in NEA Bylaw 8-7 (see section IV of this application).

NEA Bylaw 8-9 requires that a local association meeting the requirements for affiliation stipulated in the governing documents of the Association and of the state affiliate shall be granted affiliate status by the appropriate state affiliate.

A local group must be affiliated with the NEA in order to qualify for the allocation of NEA delegate credentials as outlined in the NEA Constitution and Bylaws.
Application for Local Affiliation with the
National Education Association of the United States
Complete and return to: Applications for Local Affiliation
NEA Executive Office, Governance and Policy, 1201 16th Street, N.W., Washington, DC 20036

SECTION I: TO BE COMPLETED BY THE STATE AFFILIATE

<table>
<thead>
<tr>
<th>State Affiliate</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Staff Contact Name</td>
<td>( )</td>
</tr>
<tr>
<td>I&amp;A Local ID Number (10-digit)</td>
<td></td>
</tr>
</tbody>
</table>

This local organization meets the requirements for affiliation stipulated in the governing documents of the state affiliate and has been granted affiliate status by the state (NEA Bylaw 8-9). ❑ Yes or ❑ No

If the local has not been affiliated with the state association, indicate the reason. __________________________ |

Do you wish to have original certificate of charter sent to the state association staff contact or directly to the local president? ❑ State ❑ Local

<table>
<thead>
<tr>
<th>Signature, State President or Executive Director</th>
<th>Date</th>
</tr>
</thead>
</table>

SECTION II: LOCAL CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Date of Application</th>
<th>Full Name of Local Association</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address of Local Association</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>Phone ( )</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Local Association President</th>
<th>Term of Office (mm/yy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Address of President</td>
<td></td>
</tr>
<tr>
<td>City</td>
<td>State</td>
</tr>
<tr>
<td>Email</td>
<td>Home Phone ( )</td>
</tr>
</tbody>
</table>

Jurisdiction (county, district, higher education institution, etc.) represented by the local association (as indicated in the local bylaws or constitution): __________________________

Are there other locals in the same jurisdiction representing the same membership categories as this local? ______

If you answered yes, name the association(s): __________________________
Application for Local Affiliation with the
National Education Association of the United States

SECTION III: CURRENT MEMBERSHIP DATA

1. Total local members eligible for Active NEA membership___________

2. Current number of NEA Active members________

3. Composition of Local (Check One):
   - All inclusive
   - Professional staff only
     (classroom teachers, faculty, administrators)
   - Nonsupervisors only
     (classroom teachers, faculty, educational support)
   - Classroom teachers only
   - Educational support only
   - Administrators/supervisors only
   - Other (specify)

4. Level (Check one):
   - Elementary/Secondary
   - Elementary/Secondary/Higher Education
   - Community/ Junior College
   - Voc Tech Institution
   - All Higher Ed
   - University/4-Year College
   - Other (specify)________________________

5. Check appropriate job classification(s):
   - Classroom Teachers/Faculty
   - Administrators
   - Educational support
   - Paraprofessionals/academic professional
   - Technicians
   - Secretarial/clerical
   - Custodial/maintenance
   - Skilled trades
   - Food service
   - Bus drivers/transportation/mechanics
   - Other (specify)________________________
Application for Local Affiliation with the
National Education Association of the United States

Section IV: NEA Bylaw 8-7 Minimum Standards for Local Affiliates

Pursuant to the decision to seek affiliation with the NEA made by a duly constitute body of this local on _______(Date)
I________________________________(local president), on behalf of the _______________________________(local organization) hereby apply for affiliation with the National Education Association and affirm that the named local is in compliance (by virtue of its governance documents, policies, and practices) with the minimum affiliation standards as set forth in NEA Bylaw 8-7 below:

The Association shall not affiliate a local association, including a dual-national local affiliate, unless it meets the following minimum standards:

a. Each affiliate shall apply the one-person-one-vote principle for representation on its governing bodies except that (i) the affiliate shall take such steps as are legally permissible to achieve ethnic-minority representation at least proportionate to its ethnic-minority membership and (ii) the affiliate may adopt a provision in its governing documents that would permit that local to allocate a minimum of one (1) representative or delegate to members at each work site of a school district or higher education institution within the jurisdiction of the affiliate.

Where an all-inclusive affiliate exists, it shall provide proportionate representation between its nonsupervisor members and its supervisor members;

b. The affiliate shall conduct all elections with open nominations and a secret ballot;

c. The affiliate shall require membership in the Association and in its state affiliate where eligible.

If an affiliate enrolls educational support professionals in any membership category and as a matter of policy seeks to recruit and represent such members, the affiliate (i) shall grant them full rights of participation and (ii) shall require them to be members of the Association and its state affiliate where eligible;

d. The affiliate is comprised predominantly of persons who are eligible for active membership (or the equivalently designated membership category) in the state affiliate, unless the state affiliate by action of its board of directors (or equivalent governing body) approves such affiliation. This requirement shall not apply to any local association that was an affiliate of the Association as of the effective date of this amendment.

e. The affiliate shall be reviewed by the Association to determine compliance with minimum standards for affiliation at least once every five (5) years;

f. The affiliate shall have the same membership year as that of the Association;

g. The affiliate shall guarantee that no member of said affiliate may be censured, suspended, or expelled without a due process hearing, which shall include an appropriate appellate procedure; and

h. The affiliate shall deny membership to an individual while said individual is denied membership in the Association pursuant to Bylaw 2-3.d.

Terms of Affiliation

Under the terms of NEA Bylaw 6-5, the NEA Executive Committee is granted the power to censure, suspend, or expel affiliates pursuant to the requirements of the Constitution, Bylaws, or other written policy of the NEA.

The local further agrees that upon withdrawal or disaffiliation from the NEA, it will relinquish all rights to thereafter use in its name "education association, teachers association, education support association, faculty association" or any equivalent phase.

Signature of Local President: ___________________________      Date: ___________________________